

We are pleased to have you as a Lavender Festival Vendor

Check In

The week of the festival we will add vendors to the map on our website. In rare cases locations will need to be changed at the last minute. One of us will try to greet you as you come into the square and verify your location with you. If we miss you, please check in at the tent in front of The Ferrell Shop before setting up in the space you saw allotted to you on the map.

Unloading and Set Up

Because the square is tight, we ask that you unload quickly and move your vehicle out of the square before you start setting up. Make every effort to park so that traffic can move past you.

Friday, June 16th

Set up on Friday will begin at **6:30 pm**, and not before because of customer parking in the square. If you are a returning vendor, please note this is later than in the past. We have overnight security, but Mary Katherine and I leave at 10 pm, so it is best to arrive before that so we can help locate your booth space.

Saturday, June 17th

It is best to arrive early. Customers start wandering through the square long before opening time. The latest you can drive into the festival area to unload is **7 am**. Your vehicle must be out by **7:30**. No exceptions. If you arrive late, you will have to unload at the corners of Broadway and carry your things into the festival area. That would not be fun.

Parking

Vendor parking is in the two upper parking lots off Kentucky Avenue. VENDOR PARKING signs will guide you. There will be no vendor parking on Broadway, in the Farmers Market lot, or in the football lot because these lots are reserved for our customers. After parking your vehicle you may return to the square by way of the stairway leading into the farmers market lot.

Trash

Remove all the trash you generate. We will take care of the festival trash.

Please add **JacksonSquareLavenderFestival.org** to your website and/or facebook page